



**RSCP**

RESILIENCE & SOCIAL  
COHESION PROGRAMME

# Call for proposals on local authorities

## “Improving infrastructure and service delivery at municipal level”

*Information Session*  
*Tuesday July 2<sup>nd</sup>, 2019, 11:00 am*



FUNDED BY THE EUROPEAN UNION

EU REGIONAL TRUST FUND 'MADAD'

"مدد": الصندوق الائتماني الأوروبي



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On the 17<sup>th</sup> of June 2019, the Italian Agency for Development launched **an open call for proposals** in the frame of the EU funded action “Resilience and Social Cohesion Programme (RSCP)”

The initiative has been launched in order to identify priority interventions focusing on **the rehabilitation and improvement of municipal infrastructure** and services and contribute to the response to the **Syrian Crisis**



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# RSCP in a Nutshell

Regional action funded by the European **“Madad” Trust Fund**

## Overall objective

- to improve the living conditions and promote the resilience of the most vulnerable populations in Lebanon, Jordan and KRI
- to build the capacities of national institutions, both at central and local levels, and strengthen the role of the civil society (NGOs and CSOs)

## In Lebanon

improving the delivery and quality of municipal services, involving the Lebanese municipalities and Unions of municipalities in the implementation of projects focusing on the rehabilitation of critical public infrastructure



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# Objectives of the Call for Proposals

**Overall objective** to improve the living conditions and promote the resilience of the most vulnerable populations in Lebanon

**Specific objective** to strengthen the access to basic services and income generating opportunities for host communities and Syrian refugees through investments in basic social infrastructures and labour-intensive public works



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## Financial allocation

<b>Overall budget</b>	3.800.000,00 Euros
<b>Minimum ceiling of AICS contribution of each intervention</b>	300.000,00 Euros
<b>Maximum ceiling of AICS contribution of each intervention</b>	500.000,00 Euros

**AICS reserves the right to not allocate all available funds**



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## Financial allocation

**No transfer of funds is foreseen in the frame of this call for proposals.** All the expenses occurred in the implementation of the winning projects will be directly managed by AICS mainly through work, service and supply contracts signed with the private sector (contractors)

The Applicants shall co-finance the project with an in-kind or in cash contribution equal to at least the 10% and maximum 50% of the total budget of the action



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## Eligibility of the applicant

- must be i) a single municipality with a minimum population of 100.000 or ii) a Union of Municipalities under the law of Lebanon or iii) an informal Cluster of Municipalities
- must have a minimum percentage of Syrian refugees living in its territory equal to at least 30% of the total local population
- must be in one of the 251 most vulnerable cadastres identified in the Inter-agency vulnerabilitymap  
[https://reliefweb.int/sites/reliefweb.int/files/resources/27032015\\_VulnerabilityMapMarch2015.pdf](https://reliefweb.int/sites/reliefweb.int/files/resources/27032015_VulnerabilityMapMarch2015.pdf))

**AICS reserves the right to verify the truthfulness of the declaration and exclude candidates in case of false declaration**



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## Eligibility of the action

**Location** Nationwide

**Duration** Max 12 months

**Other criteria**

- be of public benefit (host communities and Syrian refugees)
- be identified and designed with the participation of the local community
- be already included, where possible, in a local strategic plan/ ongoing or planned project
- be implemented on public domains or properties
- be labour-intensive (at least 25% of the budget in manpower)
- shall include an in-kind/cash contribution of at least 10%
- shall ensure the maintenance after the end of the project



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# Sectors of intervention/Types of activities

## Municipal services

- establishment, maintenance and upgrading of public spaces including parks, community centers, playgrounds etc
- rehabilitation and maintenance of main and secondary municipal roads and pathways
- municipal lighting (with renewable energy)
- agricultural facilities, irrigation and canals, rainwater harvesting
- environmental work and disaster risk reduction: forestation, cleaning of drainage, canals and rivers flood prevention, construction of structures such as contour walls, checking of dams, plantation of green areas
- actions that are able to generate an economic multiplier effect (i.e. building/rehabilitation of markets, agriculture fruit drying facilities etc.) based on context specific analysis/assessments



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## Eligible costs

- Minimum 25% for man-labour (Cash for Work schemes)
- Maximum 20% for the purchase of equipment, except for municipal lighting interventions for which the threshold is set at 30% of the total project's budget
- Maximum 10% for operational costs related to the activities (i.e. costs for dedicated municipal staff such as reimbursement of transportation, logistic needs etc)
- 7% for contingency reserve
- Co-financing in-kind/cash from 10% to 50% of the total budget



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## Financing and operating procedures

- No transfer of funds to the awarded applicants: all costs covered directly by AICS
- Once selected, the applicant enters in a contractual negotiation process with AICS that will be concluded with the signature of an Operational Agreement
- During this phase, modifications/adjustments to the actions and budgets can be made. AICS may require additional documents
- Procurement procedures are implemented by AICS
- The applicants are responsible for the management and monitoring of the selected interventions, supervised by AICS
- An INGO will be selected by AICS to support the implementation of the C4W schemes (selection of the beneficiaries, payments, turn over, data collection etc.)



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# How to apply

- Applicants must apply in English
- Applicants must send:
  - a) **Application Form (Annex A)**, stamped and signed by the person authorized to represent the applicant
  - b) **Budget (Annex B)**, stamped and signed by the person authorized to represent the applicant
  - c) **Declaration Letter (Annex C)**, stamped and signed by the person authorized to represent the applicant
  - d) **Administrative and Eligibility Checklist (Annex D)** signed for acknowledgement by the person authorized to represent the applicant
  - e) appropriate evidence of the representative's authorisation to act for and on behalf of the applicant (signatory powers)
  - f) confirmation from relevant Ministries (if needed according to the type of project)
  - g) an electronic version (CD-Rom or USB stick) of the items under points (a) and (b). The electronic file must contain exactly the same application as the paper version enclosed



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- The outer envelope must bear the reference number of the call for proposals (RSCP/LB/CALL/001), together with the full name and address of the applicant, and the words 'Not to be opened before the opening session'
- The envelope must be sealed and submitted by registered mail, private courier service or by hand-delivery at :

**Development Cooperation Section of the Embassy of Italy to Lebanon (AICS)**  
**Rue du Palais Présidentiel**  
**Kettaneh Construction Building, 1st Floor**  
**Baabda**

**Applications sent by any other means (e.g. by fax or by e-mail) or delivered to other addresses will be rejected**



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# Evaluation and Selection

Applications will be examined and evaluated by an evaluation commission nominated by AICS. All actions submitted by applicants will be assessed according to the following steps and criteria.

## *Step 1: Administrative and eligibility check*

During the opening and administrative check the following will be assessed:

- If the deadline has been met. Otherwise, the application will be automatically rejected
- If the Application satisfies all the eligibility criteria of the applicant and of the action. If any of the requested document/information is missing or is incorrect, the application may be rejected on that **sole** basis and the application will not be evaluated further (Annex D)



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# Evaluation and Selection

## *Step 2: Evaluation of the project proposal*

- The evaluation of the project proposal will be performed only for the applications that have passed the Administrative and eligibility check
- The project proposal will receive an overall score out of 100 using the breakdown in the evaluation grid



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## Evaluation and Selection

Section	Maximum Score
1. Operational capacity of the applicant	10
2. Design of the action	15
3. Relevance of the action	30
4. Effectiveness and feasibility of the action	20
5. Sustainability of the action	10
6. Budget and cost-effectiveness of the action	15
Maximum total score	100



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## Timeline and next steps

	DATE	TIME
<b>Deadline for submitting questions</b>	15.07.2019	N/A
<b>Deadline for submission of the Application Form</b>	5.08.2019	11.00 A.M.
<b>Notification of award</b>	30.09.2019	N/A
<b>Signature of the Operational Agreement</b>	30.10.2019	N/A



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# Q&A?

Questions may be sent to [infolebanon@rscp-madad.org](mailto:infolebanon@rscp-madad.org) indicating clearly the reference of the call for proposals (RSCP/LB/CALL/001)



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